

## Research Request Form

The NBPM Archives Department can undertake limited research requests. Research requests can be made via phone, in person, and email. If you have a research request please fill out the following form. It may take 2 weeks before we can give an answer to your request. If you want to come and do your research here please let us know two weeks in advance in order to make arrangements with you. We will contact you as soon as possible.

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Cell) \_\_\_\_\_

E-mail: \_\_\_\_\_

Explanation of research materials needed (time frame, area, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Use of requested material: \_\_\_\_\_

Priority: High \_\_\_\_\_ Low \_\_\_\_\_

Date of desired appointment (if applicable): \_\_\_\_\_

Date information is needed: \_\_\_\_\_

Signature: \_\_\_\_\_

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Museum Personnel: \_\_\_\_\_ Date: \_\_\_\_\_

Other Notes: \_\_\_\_\_

\_\_\_\_\_

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